



British Japanese Law Association
英日法律協会

BRITISH JAPANESE LAW ASSOCIATION

NOTICE OF ANNUAL GENERAL MEETING ON WEDNESDAY 30 JANUARY 2013

The Annual General Meeting of the British Japanese Law Association will take place at 6:30 p.m. on Wednesday, 30 January 2013, at Simmons and Simmons, CityPoint, One Ropemaker Street, EC2Y 9SS.

The business shall consist of:

1. receiving a report from the Co-Chairmen on the activities of the Association during 2012 (see Note 2 below);
2. the approval of the minutes of the last Annual General Meeting (see Note 2 below);
3. the approval of the accounts of the Association (see Note 2 below);
4. the confirmation or election of candidates nominated for membership of the Committee (see Note 1 below); and
5. any other business of which notice may have been given or which may be permitted to be raised pursuant to Clause 16 of the Constitution of the Association (see Note 3 below).

Following completion of the above business, members are invited to attend a shinnenkai (new year party) at Corney & Barrow at 1 Ropemaker Street Citypoint, EC2Y 9HT (from about 1930) to celebrate the start of the New Year.

NOTES:

1. The candidates for election to fill the current vacancies as Members of the Committee are invited to submit nominations as set out on the sheet attached to this Notice.
2. The report from the Joint Chairman, the minutes of the last AGM and the accounts of the Association for the period from 31 December 2011 to 30 December 2012 will be made available to members at the meeting.
3. Clause 16 of the Constitution of the Association provides as follows:

“Any member wishing to raise any matter at the Annual General Meeting shall give notice in writing thereof to the Secretary no later than three days before the date of the meeting PROVIDED THAT the Chairman of the meeting may allow any matter to be raised at the Annual General Meeting without such previous written notice as aforesaid”.

The address for notices under Clause 16 is: clare.tilley@skadden.com

4. Any ordinary member who so wishes may appoint another ordinary member as his or her proxy to attend and vote in his/her place. A form of appointment of proxy is attached. Forms should be signed by the appointer or his/her duly authorised attorney. The ordinary member appointed as a proxy shall be bound to bring to the meeting the instrument appointing him/her as proxy and the power of attorney or other authority (if any) under which it is signed (or a duly certified copy of either), failing which the proxy shall not have the right to cast a vote on behalf of the appointer.

Dr. Chizu Nakajima
Scott Hopkins
Co-chairmen
21 December 2012



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CANDIDATES FOR THE COMMITTEE

Members of the Committee for 2011/2012 who have indicated their interest in continuing to serve on the Committee for 2012/2013 are (in alphabetical order):

Scott Hopkins
Dr Chizu Nakajima
Koichiro Nakada
Hiroyuki Iwamura
Mayumi Hawkes
Kenichi Kinukawa
Edward Waite
Kaori Toyama
James Hearne
Makoto Katayama
Ben Morris
Nick Wall

If members of the Association would like to be considered to serve on the Committee for 2012/2013 please complete the nomination form attached, obtain a signature of a proposer and a seconder (both being members of the Association) and return it to Clare.Tilley@skadden.com by three working days before the AGM.



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ON 30 JANUARY 2013
COMMITTEE CANDIDATE
NOMINATION FORM**

I, being a member of the British Japanese Law Association, wish to nominate:

..... to serve as a Committee member

PROPOSER

Signed Dated

I, being a member of the British Japanese Law Association, wish to support the nomination set out above

SECONDER

Signed Dated



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FORM OF PROXY

I, being a member of the British Japanese Law Association, hereby appoint:

(1)..... or, failing him/her,

(2), or, failing him/her,

(3) the Chairman of the meeting, as my proxy to vote in my name and on my behalf at the Annual General Meeting of the Association to be held on 30 January 2013 and at any adjournment thereof.

Signed Dated